



Purchasing &
General Services

Supplemental Letter for FY13 Annual HUB Report for Agency 724

The University of Texas at El Paso (UTEP) continues its commitment to achieving the goals of the State of Texas Historically Underutilized Business (HUB) Program. This supplement has been prepared to provide a better representation of the University's good faith efforts.

UTEP actively participates in both in-reach and out-reach efforts in order to increase awareness of the HUB Program. The Purchasing Office emphasizes the importance of the HUB Program and provides guidance to University's Departments on locating certified HUB vendors. The HUB coordinator is also involved in all pre-bid and pre-proposal conferences in an effort to encourage bids/proposals from HUB certified vendors and to promote the use of HUB vendors as sub-contractors.

In an effort to increase opportunities for minority and women owned businesses, UTEP participated in or hosted the following outreach events for fiscal year 2013:

- UTEP Miner Mall (e-procurement system) HUB Vendor Expo - 11/12/12
- UTEP Miner Mall (e-procurement system) Vendor Expo - 4/18/13
- 2013 "Doing Business Texas Style" Spot Bid Fair as an attendee – 5/14/13
- "Café y Pan Dulce" hosted monthly by The El Paso Hispanic Chamber of Commerce
- El Paso Hispanic Chamber of Commerce Dynamic Women to Women Luncheon – 3/26/13
- El Paso Hispanic Chamber of Commerce Dancing Backwards in High Heels: A Woman's Business Symposium – 6/27/13
- Southwest Minority Supplier Development Council "Cross Border Opportunities" – 8/15/13
- One-on-one meetings with HUB vendors
- Site visits to HUB vendors

Respectfully submitted,

A handwritten signature in blue ink that reads "Diane N. De Hoyos".

Diane N. De Hoyos
Director
Purchasing & General Services

A handwritten signature in blue ink that reads "Benjamin Alvarez".

Benjamin Alvarez
Assistant Director
HUB Program