



TEXAS TECH UNIVERSITY

Office of Purchasing & Contracting

Supplemental Letter for FY 2013 Annual HUB Report for Agency Number 733

The University presents this supplemental letter to the annual Historically Underutilized Business (HUB) report. The letter serves to recognize the University's additional efforts to increase HUB participation in the University's purchases and contracts. Texas Tech is committed to expanding our HUB participation through outreach efforts as briefly summarized below:

- Texas Tech University Vendor Fair – on-campus vendor fair with our major vendors including the mentor-protégé partners (campus attendance exceeded 500) on March 26, 2013.
- Attended and sponsored the Texas Department of Transportation Small Business Briefings in Lubbock on April 23, 2013.
- Attended and sponsored the Lubbock Chamber of Commerce Business Expo in Lubbock on May 9, 2013.
- Implemented a new Mentor-Protégé agreement between Empire Paper Company and Native Nations.
- Implemented a new Mentor-Protégé agreement between Praxair Distribution and Summus Industries.
- Implemented a new Mentor-Protégé agreement between Home Depot USA Inc and Lone Star Office Supplies, Inc.
- Participated in the Lubbock Chamber of Commerce Business Mercado planning committee.
- Entered into a Memorandum of Cooperation with the Texas Association of African American Chambers of Commerce in order to increase contracting opportunities for chamber members.
- Entered into a Memorandum of Cooperation with the Texas Association of Mexican American Chambers of Commerce in order to increase contracting opportunities for chamber members.
- Joined the HUB Discussion Workshop hosted by the Texas Department of Public Safety.

If you have any additional questions, please do not hesitate to contact me at 806-742-3844 or by email at cynthia.davis@ttu.edu

Sincerely,

A handwritten signature in cursive script that reads "Cynthia Chalmers Davis".

Cynthia Chalmers Davis, MBA, CTP
Section Manager, HUB Program, Tax and Reporting