The University of Texas-Pan American
Historically Underutilized Business Program Office

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Supplemental Summary for Annual FY 2013 HUB Report for Agency 736

The University of Texas-Pan American continues its commitment to the Historically Underutilized Business (HUB) Program. Our University still maintains an ambitious outreach program in the Rio Grande Valley. We assume a leadership position among other state and local agencies in promoting HUB issues in our area and encourage non-certified minority and woman owned businesses to become HUB certified. An element of this effort is to facilitate the application process as much as possible for businesses through working closely with the Texas Procurement and Support Services Office.

The University coordinated and/or participated in the following outreach activities during Annual FY 2013:

- Hosted a HUB & 8A Certification Seminar in conjunction with the UTPA Small Business Development Center and the U.S. Small Business Administration on September 27th 2012.
- Participated in the City of San Antonio, Bexar County Minority Business Fair December 2012.
- Hosted and presented at "Meet the Buyer Contracting Expo" in conjunction with the UTPA Rio South Texas Regional Procurement and Technical Assistance Center January 16th 2013.
- Hosted the 12th Annual UTPA HUB Vendor Fair with over thirty HUB vendors and over three hundred campus participants in attendance on January 17th 2013.
- Marketed SciQuest E-Procurement System with Six HUB Catalog vendors for the Universities most frequently ordered items vendors such as Burgoon Company, SHI, Today's Business Solutions, Summus Industries, Hi-Ed, and Cuevas Distribution For maximum HUB Participation..
- Participated in The South Texas HUB Coordinators Alliance in conjunction with other South Texas Institutions of Higher Education.
- Hosted "Doing Business with The State of Texas" HUB Seminar on February 28th 2013 in conjunction with McAllen Hispanic Chamber of Commerce and The UTPA Small Business Development Center.
- Participated in the RFP Proposal Prep 101 held at UTPA Main Campus in conjunction with the UTPA Rio South Texas Regional Procurement and Technical Assistance Center May 15th, 2013.
- Participated in the HUB Certification Presentation held at UTPA Main Campus in conjunction with the UTPA Rio South Texas Regional Procurement and Technical Assistance Center June 13th, 2013.
- Participated in the HUB Certification Seminar held at Edinburg Conference Center in conjunction with the Women's Business Center June 21st, 2013.
- HUB Coordinators current areas of engagement:
  - Current President of the South Texas Universities HUB Coordinators Alliance.
  - Advisor to the Board of Directors of the Rio Grande Valley Hispanic Chamber of Commerce for Small Business & Economic Development.
  - HUB Coordinator Mentor to the South Texas Procurement and Technical Assistance Center.
- In addition to seminars and conferences attended and sponsored by our office, we have also met with over fifty vendors on an individual basis to help with the HUB application and CMBL process.

We feel that these activities will help increase the number of HUB suppliers in our area. Although we make every effort to procure from HUBs, there are some goods and services for which there are no HUB suppliers available. As an institution of higher education, we contract for highly specialized equipment and services (e.g., engineering and scientific equipment) for which HUB supply sources do not exist.

Respectfully submitted,

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