



SUPPLEMENTAL LETTER FOR FY 2013 ANNUAL HUB REPORT FOR AGENCY 751

Texas A&M University-Commerce Historically Underutilized Business Program is fully committed to a Good Faith Effort to increase HUB opportunities to compete for contracts and purchases, increase the number of contracts awarded to HUB firms, create a fair and open competitive market, and improve community awareness. The goal of A&M-Commerce is to maximize the Historically Underutilized Business's (HUBs) opportunities to participate in all procurement opportunities.

A&M-Commerce supports many key initiatives of promoting the HUB Program in order to maximize HUB participation and performance:

- Continued membership in the Texas University HUB Coordinator's Alliance (TUHCA), of which A&M-Commerce was one of the founding members, to share in the effort of participation through forums, newspaper and magazine advertisements, minority development organization associations, and networking opportunities.
- A&M-Commerce joined the Public Business Diversity Alliance of North Texas. This is a cooperative initiative of the member entities of North Texas to address business development and minority and women-owned business participation in public procurement opportunities.
- A&M-Commerce is increasing its outreach efforts in the DFW area.
- Attendance at minority and women-owned focused conferences, trade shows, and spot bid fairs within the buying region of A&M-Commerce and other parts of the State of Texas.
- A&M-Commerce solicits/notifies Chamber of Commerce and Contractor Associations in the DFW Area on most RFP and IFB solicitations.
- A&M-Commerce Purchasing website continues to be an important source of information on HUB vendors for procurements at the department delegated authority level and resource for procurement opportunities for HUB vendors.
- Improve diversity of our HUB expenditures between ethnic groups.
- A&M-Commerce seeks to improve our diversity. Our solicitation efforts for this reporting period include:

AS/M: 13	AS/F: 20	BL/M: 86	BL/F: 9	HI/M: 8	HI/F: 66
	AI/M: 9	AI/F: 0	WO/F: 226		

A&M-Commerce Accomplishments:

- Travis Ball, Director of Purchasing & HUB Coordinator, serves as President of the TUHCA North Region.
- Competitively awarded contracts to both Minority and Woman-Owned HUB vendors since September 1, 2012.
- A&M-Commerce assisted in the HUB certification of vendors we do business with.
- A&M-Commerce continues to be active with the Mentor-Protégé Agreement signed last year.
- A&M-Commerce Purchasing Department maintains the new vendor registration webpage to assist departments in identifying HUB vendors.
- A&M-Commerce hosted a vendor fair on April 24, 2013, in conjunction with the TUHCA quarterly meeting.

A&M-Commerce has identified the following areas for improvement:

- Participate and initiate activities that will promote economic opportunities for HUB vendors within the A&M-Commerce region that includes but not limited to the Dallas-Fort Worth area, North Texas, Northeast Texas, and East Texas.
- Continue to improve our diversity of HUB expenditures.

Sincerely,

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