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### **Supplemental Letter to the FY 2013 Semi-Annual HUB Report Agency 303**

The Texas Facilities Commission (TFC) is committed to increasing economic opportunities for Historically Underutilized Businesses (HUBs). During the first six months of FY13, TFC made the following outreach and good faith efforts:

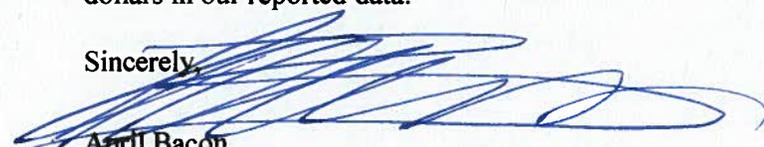
- Participated in the Comptroller of Public Accounts (CPA) Texas Procurement and Support Services (TPASS) Statewide HUB Coordinator Best Practices workshop in Austin, Texas, December 19, 2012.
- Participated in the Texas Department of Transportation Small Business Briefing in Dallas, Texas, January 25, 2013.
- Presently sponsors three (3) Mentor/Protégé partnership/relationships which are monitored quarterly. TFC continues to work with potential Mentor candidates for successful pairing with protégés.
- Coordinates and facilitates mentor/protégé meetings, assisting vendors in determining strategic partnerships with other State agencies. Promotes the program at pre-proposal and pre-bid conferences.
- Conducts specialized forums with vendors that include agency purchasers and program staff to allow vendors to market their goods/services to agency personnel and allow for potential bidding opportunities.
- Participates in scheduled HUB Discussion Workgroup meetings.
- Participates in pre-bid and pre-proposal conferences, in order to review HUB subcontracting requirements and opportunities.
- Works with construction vendors to ensure HUB plans remain current and compliant during all phases of work.

Additionally, we have HUB contracting dollars not captured in the FY2012 Semi-Annual HUB Report:

HBA Parking	Revenue-generating contract	\$232,485.67
<u>Lone Star Auctioneers</u>	<u>Revenue -generating contract</u>	<u>\$ 82,935.93</u>
	Total	\$315,421.60

TFC has further supplemented the semi-annual report with additional contracting dollars after analyzing a treasury report requested from the Comptroller. Since we perform HUB outreach and compliance services when we manage construction projects for client agencies, we include the associated contract dollars in our reported data.

Sincerely,

  
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