UTHealth
The University of Texas
Health Science Center at Houston

Procurement Services

SUPPLEMENTAL SUMMARY FOR THE FY2013 SEMI-ANNUAL HUB REPORT
AGENCY NO. 744

This supplement to the Fiscal Year 2013 Semi-Annual (9/01/12 to 02/28/13) Historically Underutilized Business Report presents a more comprehensive review of the University of Texas Health Science Center at Houston's (UTHealth) efforts that are not currently recognized in the existing TPASS reporting format.

Among our inreach efforts, we: 1.) identified HUB contracting and subcontracting opportunities through one-on-one communication with buyers; 2.) organized catalog and calendar distribution shows at four schools to promote HUB office supply vendor; 3.) met quarterly with our HUB Advisory Group to communicate HUB Program information throughout the UTHealth community; 4.) met with the President of UTHealth to update him on the progress of the HUB program; 5.) profiled six (3) new HUB vendors on the Procurement Services website as well as scheduled events for them to present on campus; 6.) organized the UTHealth Spring HUB vendor fair 7.) coordinated HUB vendor presentations for the UTHealth University Classified Staff Council monthly meetings and 8.) sent an informative email each month to all administrative new hires introducing them to Procurement Services and the HUB program.

The HUB Program was actively involved in pre-bid conferences and assisted prime contractors to find certified HUBs as subcontractors. We assisted three (4) vendors to attain HUB certification in the Texas Procurement and Support Services HUB certification process. UTHealth supports minority and woman-owned businesses through outreach efforts including participation in: 1.) monthly Greater Houston Business Procurement Forum meetings; 2.) the Small Business Administration's Matchmaking Events 3.) the Houston Minority Supplier Diversity Council's Annual EXPO; 4.) sponsoring a mentor protégé relationship 5.) SBA Quarterly meetings 6.) and UTHealth is in the process of signing a Memorandum of Cooperation with Texas Association of Mexican American Chambers of Commerce and Texas Association of African American Chambers of Commerce.

UTHealth, as a healthcare and research institution, must contract for goods and services in specific categories for which there is minimal or no HUB availability. We continue to research HUB potential in these areas, however, some non-availability continues. These areas include medical/laboratory products, chemicals, blood, blood products and pharmaceuticals.

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