Purchasing Office
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**SUPPLEMENTAL LETTER: AGENCY CODE 747**
**2013 Semi-Annual HUB REPORT**

The University of Texas at Brownsville is committed to a good faith effort to maximize economic opportunities for minority and women owned businesses by utilizing HUB vendors in the procurement process for goods and services as mandated by legislation.

UTB is continuing to maintain a successful outreach program by participation in the following activities:

Meet the Buyer at the Brownsvile Chamber of Commerce with BDI (Business Develpoment & Innovation Group)
Co-Sponsered the 12th Annual UTPA HUB Vendor Fair - Edinburg
NAPM - Timeline 2013 Seminar/Vendor Expo - South Padre Island

In addition to UTB's outreach efforts to attract new vendor participation, we are continuing with our internal program to increase our good faith effort with HUB vendors. These activities include interacting with departments to identify HUB vendors, having HUB vendors present their goods and services, attending workshops, and procurement sessions.

Even with these programs in place, we have found that there are goods and services for which there are no HUB suppliers. Through the bidding process it has become evident that institutions of higher education have unique needs. We often procure highly technical specialty items and services (engineering, medical and scientific equipment) for which there are no HUB vendors.

During the economic times and cost containment measures UTB will still continue our good fatih effort with HUB vendors. UTB is dedicated to address the issues that we face and will rely on "Best Value" to over come the economic measures.

Although the overall HUB spend is only marginally affected by newly added local HUB vendors, UTB continues continues to increase and do business with that supply base, encouraging small business to join the HUB program.

UTB has partnered with UT Pan Am on HUB project for many years, an ongoing strategy which now is even more critical as the two schools move toward merging and the South Texas Medical School is developed.

**William Dodd, CPM**
**Director of Purchasing / HUB Coordinator**