



THE UNIVERSITY OF TEXAS AT TYLER

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OFFICE OF
BUSINESS AFFAIRS

Supplemental Letter for FY 2013 Semi Annual HUB Report For Agency 750

The University of Texas at Tyler (UT Tyler) provides a supportive outreach and community awareness program to promote HUB procurement by (1) educating departmental purchasers on the HUB program, (2) distributing departmental HUB performance reports, (3) hosting periodic HUB vendor presentations and (4) conducting periodic Staff Coordinating Group meetings.

UT Tyler has contracted with a HUB Certified Travel Agency, Corporate Travel Planners Inc., with expenditures as of February 28, 2013 of approximately \$114,628.

UT Tyler's Job Order Contractor, Nouveau Construction and Technology have subcontracted with JC Construction, a black male vendor, in the amount of \$249,199 as of February 28, 2013.

The University of Texas at Tyler entered into a contract for electricity supply and services with a beginning date of December 1, 2011 with the Texas General Land Office. Cavallo Energy Texas, a Texas State Certified Historically Underutilized Business, is the sub-contractor on this contract. For the period September 1, 2012 through February 28, 2013, UT Tyler paid \$698,199.83 for this contract of which \$542,457.46 is for energy and ancillary services provided by Cavallo Energy Texas.

UT Tyler is a founding member of the Texas Universities HUB Coordinators Alliance (TUHCA), which brings together the resources and experience of 13 North and Northeast Texas Universities' HUB Coordinators to share program information. UT Tyler is committed to making a good faith effort to increase purchases and contract awards with HUB vendors. We continue to concentrate our efforts to increase opportunities for minority and women owned businesses by attending and hosting forums. Participation as of February 28, 2013 is listed below:

- The Hispanic Business Alliance Achievers Awards, Tyler, TX, October 9, 2012
- Women Entrepreneurs Conference, Tyler, TX, February 26, 2013

Handwritten signature of Randall Powell in blue ink.

Randall Powell
Vice President for Business Affairs

Handwritten signature of Wendy Minix in blue ink.

Wendy Minix
HUB Coordinator