

Supplemental Letter for FY 2014 Annual HUB Report For Agency Number 716

The Texas A&M Engineering Extension Service (TEEX) is an internationally recognized leader in the delivery of emergency response, homeland security and workforce training, exercises, technical assistance, and economic development. TEEX offers on-site customized training and services to businesses and industries, municipalities and public agencies across the globe. TEEX is committed to encouraging and promoting the use of Historically Underutilized Businesses (HUBs) in all procurement opportunities. TEEX spent over \$98,000 with HUB vendors even though the purchases are in non-reportable expenditure codes. As a training agency, there are many occasions the agency must expend funds for unique and proprietary equipment for which there are no HUB sources. However, the agency's continued good faith efforts demonstrate its dedication to advocating and supporting the HUB program.

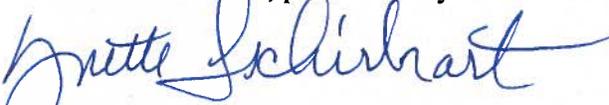
The agency director and executive staff are provided monthly agency HUB activity reports. The agency conducts bimonthly HUB Committee meetings which provide input, leadership and oversight for the HUB program. The HUB Coordinator assists TEEX divisions in identifying and locating HUB vendors for all procurement opportunities. TEEX continues to emphasize, promote and validate its commitment to the HUB program by being active in the following during the period of September 1, 2013 - August 31, 2014:

- Encouraged, notified and assisted non-certified HUBs to become certified by the Texas Procurement and Support Services and to maintain HUB certification
- Assisted vendors in completing the HUB subcontracting plan by phone and email
- Membership in the Texas University HUB Coordinator's Alliance Central/Gulf Coast Chapter (TUHCA) and attended quarterly meetings
- Advertised in minority business organization publications through agency membership and participation in TUHCA Central/Gulf Coast Chapter
- Administration of the State Use Works Wonders Program and promotion of TIBH products and services
- Participation in The Texas A&M System Cooperative Mentor/Protégé Program

- Hosted M-Pak, Inc. (WO), November 14 to promote their products/services
- Hosted Wilton's Office Works (WO), February 13 to promote their products/services
- Co-hosted TAMUS Vendor Fair, Granbury, June 4
- Hosted Burgoon (WO), College Station, June 25

- Attended, participated and/or exhibited in the following Economic Opportunity Forums:
 - Bexar County Small, Minority & Women Business Enterprise Conference, December 11
 - Ft Hood Region Government Vendor Conference & Expo, Killeen, February 5
 - Statewide HUB Program Expo and Procurement Connection, Beaumont, February 20
 - TXDPS, TXDMV, THC, TFC, GLO HUB Vendor Fair, Austin, April 10
 - UT 21st Annual HUB/SB Vendor Fair, Austin, April 22
 - Doing Business Texas Style Spot Bid Fair/Access Conference, Irving, May 12-13
 - State Use Program Overview, Austin, May 27
 - State Procurement Connection, Seminar & Expo, Austin, August 12
 - Governor's Small Business Forum at Texas A&M, College Station, August 15

These activities demonstrate TEEX's good faith effort to support the State of Texas HUB program. For additional information, please email yvette.tschirhart@teex.tamu.edu.



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