

**Supplemental Summary for FY '14 Semi-Annual HUB Report  
Agency 764**

**Texas A&M University-Texarkana (A&M-Texarkana) remains fully committed in its ongoing effort to assist Historically Underutilized Businesses (HUBs) with both procurement and contracting opportunities regardless of dollar amounts or source of funds.**

**A&M-Texarkana attended the following outreach activities from September, 2013 through August, 2014:**

- **Attendance at quarterly Texas Universities HUB Coordinators Alliance (TUHCA) meetings with HUB vendor presentations or in conjunction with vendor shows (September, 2013 - August, 2014)**
- **Charter member of Northeast chapter of TUHCA**
- **Attended Bexar County 8<sup>th</sup> Annual Small, Minority & Women Business Owners Conference & Vendor show in San Antonio, TX on 12/11/2013**
- **Attended TAMUS HUB Coordinator's meeting in San Antonio, TX on 12/10/2013**
- **Attended 2014 Access "Doing Business Texas Style" in Arlington, TX on May 12-13, 2014 and awarded \$2,422 to HUB vendors**

**A&M-Texarkana continues the following in reach activities:**

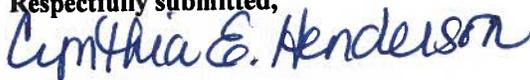
- **Introduce HUB program in University new hire orientations**
- **Continued education of the University community about the State of Texas HUB program concentrating on those with purchasing authority**
- **Identifying areas for improvement within the HUB program**
- **Continue to improve our diversity of HUB expenditures**
- **Continue to education our Procurement cardholders to be active participants in the HUB program.**
- **Provide University account managers and administration with departmental monthly HUB progress reports and training**

**A&M-Texarkana continues to use State Term contracts, TXMAS contracts, DIR contracts, cooperative contracts, and TAMU System-wide contracts when they represent the best value for the agency in both time and financial savings.**

**A&M-Texarkana's facilities maintenance services operations have been outsourced to Southeast Service Corporation (SSC) as a TAMU System initiative to reduce cost and improve operational efficiencies. This has resulted in a reduction of the number of awards for facilities maintenance services and/or supplies that could have been made to HUB vendors. However, the Purchasing department does maintain open communication with on-campus SSC personnel and continue to provide them with HUB vendor information, whenever possible.**

**A&M-Texarkana will continue to make the HUB program a priority and expand its efforts to grow the opportunities and business relationships with certified HUB businesses.**

Respectfully submitted,



**CYNTHIA E. HENDERSON  
Director of Purchasing/ HUB Coordinator**