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SUPPLEMENTAL LETTER FOR FY 2014 SEMI-ANNUAL HUB REPORT FOR AGENCY NUMBER 727

The Texas A&M Transportation Institute (TTI) remains committed to the State of Texas Historically Underutilized Business (HUB) Program. The agency goal is to provide procurement and contracting opportunities for qualified businesses through a competitive procurement process. TTI continues efforts to diversify the vendor base and build on successful in-reach and outreach programs. TTI's Leadership Team is actively supportive of the HUB Program and insists on accountability agency-wide of each of its organizational units. In addition, the agency partners with other Texas A&M University System (TAMUS) members to maximize HUB participation through collaborative efforts to identify, educate and assist HUB and potential HUB vendors.

A service agency within The Texas A&M University System, TTI's mission is to solve transportation problems through research, to transfer technology and to develop diverse human resources to meet the transportation challenges of tomorrow. As a research agency, there are occasions that TTI must expend funds for unique proprietary equipment and commodities for which there are no HUB sources. These types of expenditures significantly reduce TTI's HUB participation percent.

TTI's good faith efforts to insure an increase in the HUB participation level and the diversification of vendors include the following in-reach and outreach initiatives:

- ◆ Continuous promotion of the HUB Program and assistance in identifying and use of HUB vendors for spot purchases through an open door policy for HUB vendor visits and certification assistance to vendors
- ◆ Identification of subcontracting opportunities in contracts over \$100,000
- ◆ Membership in the (TAMUS) Cooperative Mentor Protégé Program – sponsoring agency for mentor/protégé agreement
- ◆ Participation in the Texas University HUB Coordinators Alliance (TUHCA) and host of chapter website
- ◆ Advertisement in Minority Business Organization publications through TUHCA membership
- ◆ Participation and training at TAMUS HUB Coordinators meetings
- ◆ Participation in the Texas State Use Program Overview Training – Austin – Sept. 19, 2013
- ◆ Participation in various Specialized Vendor Forums and Economic Opportunity Forums including:
 - 25th Annual TIBH Products and Services Expo – Austin – Sept. 19, 2013
 - Netvious and Allegiance Flooring – San Marcos – Nov. 6, 2013
 - Cueves and Airgas hosted by Texas A&M AgriLife – College Station – Nov. 21, 2013
 - 13th Annual Small, Minority, Women & Veterans Business Owners Contracting Conference – San Antonio – Dec. 11, 2013
 - Texas Security Shredding and Yo Soy I Am – Webster – Feb. 13, 2014
 - Golden Triangle HUB Procurement Connection Seminar & Expo – Beaumont – Feb. 20, 2014
- ◆ TTI's Event Management & Planning assisted with organizing regional conferences which were attended by HUB and non-HUB exhibitors

Questions regarding the TTI HUB Program should be directed to Donna Harrell, TTI HUB Coordinator, at (979) 845-2284 or by email at d-harrell@ttimail.tamu.edu.



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cc: Dennis L. Christiansen, Agency Director
Don Bugh, Executive Associate Director