



THE UNIVERSITY OF TEXAS AT TYLER

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OFFICE OF
BUSINESS AFFAIRS

Supplemental Letter for FY 2014 Semi Annual HUB Report For Agency 750

The University of Texas at Tyler (UT Tyler) provides a supportive outreach and community awareness program to promote HUB procurement by (1) educating departmental purchasers on the HUB program, (2) distributing departmental HUB performance reports, (3) hosting periodic HUB vendor presentations and (4) conducting periodic Staff Coordinating Group meetings.

UT Tyler has contracted with a HUB Certified Travel Agency, Corporate Travel Planners Inc., with expenditures as of February 28, 2014 of approximately \$153,622.01.

The University of Texas at Tyler entered into a contract for electricity supply and services with a beginning date of January 1, 2013 with the Texas General Land Office. Cavallo Energy Texas, a Texas State Certified Historically Underutilized Business, is the sub-contractor on this contract. For the period September 1, 2013 through February 28, 2014, UT Tyler paid \$630,989.23 for this contract of which \$486,241.91 is for energy and ancillary services provided by Cavallo Energy Texas.

UT Tyler is a founding member of the Texas Universities HUB Coordinators Alliance (TUHCA), which brings together the resources and experience of 13 North and Northeast Texas Universities' HUB Coordinators to share program information. UT Tyler is committed to making a good faith effort to increase purchases and contract awards with HUB vendors. We continue to concentrate our efforts to increase opportunities for minority and women owned businesses by attending and hosting forums. Participation as of February 28, 2014 is listed below:

- The Tyler Metro Chamber of Commerce Community Image Awards, January 7, 2014, Tyler, TX.
- Women Entrepreneurs Conference and Vendor Fair, February 25, 2014, Tyler, TX.

Jesse Acosta
Vice President for Business Affairs

Wendy Minix
HUB Coordinator