

Texas A&M Veterinary Medical Diagnostic Lab
Finance Office

Supplemental Letter for FY 2015 Annual HUB Report for Agency 557

Texas A&M Veterinary Medical Diagnostic Laboratory (TVMDL) is committed to promoting and encouraging the use of Historically Underutilized Businesses (HUBs) and provides this summary as a statement of our good faith effort. TVMDL continues to make HUB opportunities an integral part of its procurement activities. Our active participation in Economic Opportunity Forums provides important opportunities to meet prospective HUB Vendors, network with other State agencies, and share strategies for improving HUB participation.

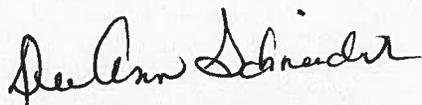
TVMDL, a founding member of the Texas A&M University System (TAMUS) Cooperative Mentor-Protégé Program, continues to actively seek both mentors and protégés to participate in the program.

In order to provide greater access for HUB procurement, TVMDL continues to work closely with our outlying regional laboratories to provide guidance regarding state purchasing and the HUB program. These relationships provide the chance to educate others on HUB vendors. For purchases in excess of \$10,000.00, TVMDL works closely with the Texas A&M AgriLife Purchasing Office to ensure a minimum of six bids, including four from HUB vendors.

Twenty Five (25) percent of TVMDL's biddable purchases were made against existing state contracts, such as: TXMAS contracts, DIR contracts, E&I Cooperative contracts, and TAMU system-wide contracts. These contracts represent the best value for the agency, both in terms of time and financial savings. Due to the highly scientific and technical nature of our biddable purchases, 40% were sole source purchases, only available from one manufacturer with an additional 15% multi-year renewals and 15% from governmental entities.

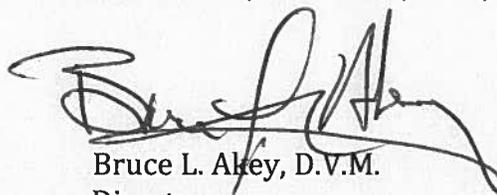
Through a cooperative effort, AgriLife's Purchasing & HUB Office and Administration have written agency purchasing procedures to require a minimum of six bids, four from HUB vendors, for all purchases in excess of \$10,000. For purchases under \$10,000, units are diligent in their efforts to place orders that fall below the bidding threshold with HUB vendors. The agency outreach activities during Fiscal Year 2015 include the following:

1. University of Houston HUB Vendor Fair & Workshop - 10/8/14 & 4/15/15
2. HUB Discussion Work Group - 1/28/14, 12/15/14, 2/13/15, 4/30/15, 7/10/2015
3. TUHCA Quarterly Meeting s - 11/7/14, 1/29/15, 5/28/15
4. Stephen F. Austin State University 16th Vendor Fair & Exhibit (Cohosted) - 10/30/2014
5. Bexar County Contracting Conference & C December 8-9, 2014
6. Specialized Vendor Forums - 1/29/15, 5/20/15, & 7/24/2015
7. Beaumont Procurement Connection Seminar & Expo - 2/19/2015
8. TDCJ and SHSU 19th Annual HUB/Vendor Show - 3/24/2015
9. "Taking Care of Business" Austin - 4/2/2015
10. Texas Tech - Small Business Expo - 4/22/15
11. 2015 Procurement Conn & Expo & TAMUS Meeting for HUB Coordinators/Directors - 7/28-29/15



Dee Ann Schneider, C.T.P.M.
Director of Purchasing and HUB

Sincerely,



Bruce L. Akey, D.V.M.
Director