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## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

*Protecting Texas by Reducing and Preventing Pollution*

### **Supplemental Summary for Fiscal Year 2015 Annual HUB Report for Agency 582**

The Texas Commission on Environmental Quality (TCEQ) is dedicated to supporting the goals and intent of the Historically Underutilized Business (HUB) program. Accomplishments during FY15:

- achieved a compliance level of 97% with HUB requirements and a fully compliant conclusion from the State Auditor's Office in a report released in July
- participated in 33 Economic Opportunity Forums at which HUBs received information on how to do business with TCEQ
- maintained sponsorship of two Mentor-Protégé agreements
- provided information to HUBs on state procurement requirements and how to do business with TCEQ through one-on-one meetings, email, and by phone
- held workshops for HUB vendors on the HUB program and on state and agency procurement requirements
- presented HUB-related information at all pre-solicitation conferences, covering areas such as HUB subcontracting plan compliance, the selection of HUBs, the procedure for searching the Central Master Bidders List, and the Mentor-Protégé program
- notified 3,638 HUB vendors via email of potential contracting/subcontracting opportunities as the solicitations were posted on the Electronic State Business Daily web site, and invited HUBs to the pre-solicitation conference to network with potential prime contractors
- assisted in development of solicitations that emphasized regional service areas, as opposed to the solicitation of service contracts on a statewide basis
- ensured specifications did not include unnecessary requirements that would impede HUB participation by, for example, reviewing bond and insurance requirements
- provided information regarding TCEQ procurement opportunities, HUB certification and state purchasing requirements at 12 events of the Texas Association of African-American Chambers of Commerce and the Texas Association of Mexican-American Chambers of Commerce
- conducted the agency's HUB Economic Opportunity Forum at the annual TCEQ Environmental Fair held on May 5<sup>th</sup> and 6<sup>th</sup> to provide a wider audience with private and public sector procurement opportunities for HUBs
- participated on the planning committee for three HUB EXPOs being spearheaded by TPASS, and conducted a workshop on marketing to state government
- participated in statewide HUB Discussion Workgroup legislative subcommittee and outreach subcommittee meetings
- identified payments to governmental entities (i.e., federal agencies, municipalities, etc.) impacting the agency's HUB utilization performance. Factoring out these expenditures, TCEQ's Professional Services and Other Services HUB utilization, respectively, would have been 13.44% and 37.33%. The latter HUB percentages more accurately represent the agency's actual HUB performance

Should you have any questions, please contact TCEQ HUB Coordinator Laura Cagle at either (512) 239-1293 or by email at [laura.cagle@tceq.texas.gov](mailto:laura.cagle@tceq.texas.gov).

Sincerely,

  
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