



Purchasing &
General Services

Supplemental Letter for FY15 Annual HUB Report for Agency 724

The University of Texas at El Paso (UTEP) continues its commitment to achieving the goals of the State of Texas Historically Underutilized Business (HUB) Program. This supplement has been prepared to provide a better representation of the University's good faith efforts.

UTEP actively participates in both in-reach and out-reach efforts in order to increase awareness of the HUB Program. The Purchasing Office emphasizes the importance of the HUB Program and provides guidance to University's Departments on locating certified HUB vendors. The HUB coordinator is also involved in all pre-bid and pre-proposal conferences in an effort to encourage bids/proposals from HUB certified vendors and to promote the use of HUB vendors as sub-contractors.

In an effort to increase opportunities for minority and women owned businesses, UTEP participated in or hosted the following outreach events for fiscal year 2014:

- TAMACC 40th Annual Convention and Business Expo, Austin, TX - 8/06/15
- UTEP Miner Mall (e-procurement system) and HUB Vendor Expo, El Paso, TX – 4/21/15
- El Paso Hispanic Chamber of Commerce Fiesta Celebration, El Paso, TX – 12/05/14
- University of Texas System Supply Chain Alliance Conference, Houston, TX – 10/27/15
- "Café y Pan Dulce" hosted monthly by The El Paso Hispanic Chamber of Commerce
- One-on-one meetings with HUB vendors
- Site visits to HUB vendors

Respectfully submitted,

A handwritten signature in blue ink that reads "Diane N. De Hoyos".

Diane N. De Hoyos
Assistant Vice President
Purchasing & General Services

A handwritten signature in blue ink that reads "Benjamin Alvarez".

Benjamin Alvarez
Associate Director
Purchasing and General Services
and HUB Program