PURCHASING DEPARTMENT

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TEXAS A&M UNIVERSITY TEXARKANA

Supplemental Summary for FY '15 Annual HUB Report
Agency 764

Texas A&M University-Texarkana (A&M-Texarkana) remains fully committed in its ongoing effort to assist Historically Underutilized Businesses (HUBs) with both procurement and contracting opportunities regardless of dollar amounts or source of funds.

A&M-Texarkana supports many key initiatives of promoting the HUB Program with the goal of maximizing HUB participation and performance:

- **Attendance at quarterly Texas Universities HUB Coordinators Alliance (TUHCA) meetings with HUB vendor presentations (September, 2014 - August, 2015)**
- **Charter member of Northeast chapter of TUHCA**
- **Introduction of University HUB program @ New Hire Orientations (September, 2014 – August, 2015)**
- **Attended Bexar County 14th Annual Small, Minority & Women Business Owners Conference & Vendor show in San Antonio, TX on 12/10/2014**
- **Attended TAMUS HUB Coordinator's meeting in San Antonio, TX on 12/9/2014**
- **Attended the 2015 "Doing Business Texas Style" Spot Bid Fair on 5/11-5/12/15; awarded $5, 795.00 to HUB vendors**
- **Attended System-wide HUB meeting on 7/28/15 in Austin, TX**
- **Quarterly Reporting and Progress Assessment as required by Riders 17 and 18**
- **Provided University account managers and administration with departmental monthly HUB progress reports**
- **Continued education of the University community about the State of Texas HUB program**
- **Maintain an open door policy in which minority businesses are welcomed to call or visit the Purchasing and departmental buying personnel**
- **Train Procurement Users on the HUB program and how to effectively search for them CMBL/HUB website**

A&M-Texarkana's facilities maintenance services operations have been outsourced to Southeast Service Corporation (SSC) as an initiative to reduce cost and improve operational efficiencies. This has resulted in a reduction of the number of awards for facilities maintenance services and/or supplies that could have been made to HUB vendors. However, the Purchasing department does maintain open communication with on-campus SSC personnel and continues to provide them with HUB vendor information, whenever possible.

The University community is continually encourage to "think HUBs first" in order to enhance HUB utilization and participation in all eligible procurement categories of goods and services.

Respectfully submitted,

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