



CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Agency 542 – Fiscal 2016 Annual HUB Report Supplemental Letter

CPRIT’s good faith effort includes adherence to HUB purchasing and reporting requirements established by the Statewide Procurement Division (SPD). As part of the effort to increase HUB participation, the purchaser ensures that procurement opportunities are distributed among all HUB designations and not concentrated within just one or two HUB groups.

The strategies the agency uses to increase utilization of HUB vendors through its procurement processes for all goods and services and outreach activities are:

1. Utilizing the SPD Centralized Master Bidders List (CMBL) and HUB search to ensure that all eligible certified HUBs are notified of CPRIT’s procurement opportunities;
2. Utilizing HUB resellers from the Department of Information Resources’ (DIR) contracts as often as possible; and
3. Attending HUB small business trainings and HUB forums to increase awareness of CPRIT procurement opportunities among HUB vendors.

HUB Outreach

CPRIT’s HUB outreach efforts have two purposes. One is to distribute information about the agency and its procurement needs to HUB vendors at HUB events, and the other is for the purchaser to gain knowledge about certified HUB vendors who perform services or provide commodities needed by the agency. During fiscal year 2016, CPRIT’s purchaser participated in several HUB events.

HUB Events Attended in FY 2016

HUB Event Name	Location	Date of Event
Marketing for Success	Austin	April 7, 2016
Senator West's Doing Business Texas Style	Irving	May 9-10, 2016
Procurement Connection Seminar & Expo	Austin	August 24, 2016

CPRIT spent \$185,257.53 with HUB vendors in fiscal year 2016, including \$19,596.50 through a subcontract.

Heidi McConnell
Chief Operating Officer