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Agency 769 – Fiscal Year 2016 Annual HUB Report Supplemental Letter

The University of North Texas System manages the Historically Underutilized Business program under a shared services agreement through UNT System Business Support Services. The UNT System includes the University of North Texas (752), UNT Health Science Center (763), UNT Dallas (773) and UNT System Administration (769). The UNT System Administration submits this supplemental letter to the Annual Historically Underutilized Business (HUB) Report as evidence of our Good Faith Effort to utilize certified HUBs and to meet our HUB participation goals.

Outreach and In-reach activities:

- Significant increase in HUB outreach through vendor fairs, meetings and hosted events throughout Denton, Dallas, Tarrant and Collin counties in FY 2016.
- Active membership and participation in the Texas Universities HUB Coordinators Alliance (TUHCA) and State HUB Coordinators Workgroup to share information and develop outreach and in-reach strategies.
- Active memberships in various associations, including Regional Hispanic Contractors Association, Dallas/Fort-Worth Minority Supplier Development Council, Regional Black Contractors Association, DFW US India Chamber of Commerce and others.
- Meetings throughout the year with HUB certified vendors and potential HUB vendors to assist in developing their business and promoting goods/services to UNT System departments.
- Held 4 vendor fairs across UNT System to promote HUB vendors to UNT System departments.
- Held reverse vendor fair at UNT Dallas to promote State Agencies and Local Governmental Agencies to HUB and minority vendors.
- Held outreach events for HUB subcontractors to promote various construction and renovation projects throughout UNT System.
- Met with UNT System representatives throughout fiscal year to evaluate HUB utilization and identify opportunities for improvement.

HUB vendor availability:

The UNT System Administration includes IT Shared Services (ITSS). ITSS purchases significant annual contracts for software maintenance to support the Enterprise Resource Planning system and related functions. Those software agreements are not available from HUB certified vendors.

If you have further questions regarding our Good Faith Efforts, please contact me at 940-369-5500 or at joey.saxon@untsystem.edu.

Sincerely,

Randall J. Saxon Digitally signed by Randall J. Saxon
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