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Supplemental Letter for FY 2016 Semi-Annual HUB Report For Agency Number 802

Texas Parks and Wildlife Department (TPWD) continues to be committed to promoting the participation of Historically Underutilized Businesses (HUB) in TPWD's procurement of goods and services and through subcontracting opportunities. The good faith efforts to expand HUB participation include the following:

- In coordination with CPA staff, TPWD established agency specific goals based on expenditures over the previous five year period. These goals are re-evaluated annually and compared with anticipated budgets to determine if the adjustments are necessary.
- In an effort to increase the number of bids received from HUB vendors, TPWD Purchasers are now supplementing the Centralized Master Bidders List (CMBL) with all non-CMBL HUB vendors. This resulted in 6,158 HUB vendors that received solicitations during the first half of FY2016.
- In an effort to improve HUB vendor responses, TPWD is working with Texas Association of African American Chambers of Commerce (TAAACC) and Texas Association of Mexican American Chambers of Commerce (TAMACC) to increase outreach efforts, HUB vendor recruitment, and technical assistance to HUB vendors.
- HUB Program Specialist presented HUB Subcontracting Program requirements at pre-bid conferences throughout the state to ensure vendors understood the requirements and were able to successfully demonstrate good faith effort.
- Provided assistance, training, and educational presentations to minority business groups and HUB vendors regarding how to do business with the State of Texas.
- HUB and Purchasing staff has increased our outreach efforts to recruit vendors throughout the state for the HUB program to help improve their opportunity to work with State Agencies.
- TPWD hosted HUB vendor presentations to introduce their company and products to agency purchasers providing increased awareness and opportunities to do business with TPWD.
- HUB and Purchasing staff participated in Economic Opportunity Forums sponsored by minority chambers and organizations throughout Texas.

For additional information, please contact Tammy Dunham, HUB Coordinator/Purchasing and Contracting Manager, at (512) 389-4752 or by email at tammy.dunham@tpwd.texas.gov.

Sincerely,

Michael J. Jensen,
Chief Financial Officer/Administrative Resources Division Director

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