

## Section 2.5.1

### **Texas Council on Purchasing from People with Disabilities (TCPPD)**

The TCPPD (Council) has the statutory responsibility for implementing the State Use Program, which establishes a set-aside purchasing program for commodities and services from community rehabilitation programs which employ disabled Texans. The State Use Program assists persons with disabilities in achieving maximum personal independence by engaging in useful, productive employment activities. The Council contracts with a Central Nonprofit Agency (CNA) to administer the day-to-day operations of the program. Since 1978, TIBH Industries has been the CNA under contract with the Council.

As the contracted CNA for the Texas State Use Program, TIBH serves as the program's marketing and management organization. In this capacity, TIBH handles everything from order processing the fulfillment and invoicing of purchase orders to market history analysis, pricing requests, and CRP registration and compliance. Commodity items and services offered in the TIBH catalogue are reviewed and approved by TCPPD.

Note: if a product is approved, it is set aside from competitive bidding and entered on a CPA term contract. Purchases of services approved by TCPPD from the TIBH catalogue do not require competitive bidding.

**Authority:** [Human Resources Code §122.008](#) - **Procurement at Determined Price** requires all state agencies and universities to purchase from the program. Specifically, the law states: “A suitable product or service that meets applicable and functional specifications established by the state or its political subdivisions and that is available within the time specified must be procured from a community rehabilitation program at the price determined by the Council to be a fair market price.”

#### **TCPPD/TIBH Purchases - Monthly Report on Set Aside Exceptions (Due the 15th working day of each month)**

The Human Resources Code §122.16(b), requires the TPASS to provide a monthly report (known as the [State Use Report or Exception Report](#)) to the Texas Council on Purchasing from People with Disabilities (TCPPD) listing all items/services purchased as exceptions to Texas Human Resources Code §122.008 and Texas Government Code §2155.138(a). In order for TPASS to provide this information to the TCPPD, each state agency must provide to TPASS all delegated purchases made as exceptions to the set-aside contracts as listed below. The report must include:

- PO Number
- PO Date (mm/dd/yyyy format)
- Commodity Code Products/Services Purchased as Exception
- Quantity or Duration
- Unit of Measure