

General Information

For information on the TPASS procurement responsibilities, click or visit the TPASS State Purchasing Web site, <http://www.comptroller.texas.gov/procurement>. This Web site explains the services provided to state agencies as well as political subdivisions, such as city and county governments, school districts, junior colleges, etc., including central procurement for the state, travel management, vehicle fleet management, and more.

Any contracts originated through or managed by the TPASS's TPASS Division will hereafter be referred to as TPASS contracts. All TPASS contracts are posted online at <http://www.txsmartbuy.com/contracts>.

Centralized Master Bidders List

The Web site also provides information on the Centralized Master Bidders List (CMBL), an online directory of businesses registered with the state of Texas. State agencies, colleges, universities and local governments use the CMBL to find sellers for products and services. Unless exempted by law, the CMBL **must** be used for all procurements subject to TPASS's procurement authority.

Historically Underutilized Businesses

The Texas Comptroller of Public Accounts encourages Historically Underutilized Businesses (HUBs) to bid on contracts and is always eager to assist those businesses with the solicitation response process. HUBs can be found through the CMBL and HUB search portal.

Electronic State Business Daily State agencies are required to post notices for all solicitations expected to exceed \$25,000 or more on the Electronic State Business Daily (ESBD).

Texas Register

Requests for consulting services may also be advertised in the *Texas Register*. *State agencies generally coordinate posting on the Texas Register through their General Counsel's office. The Secretary of State's Web site at <http://www.sos.state.tx.us/texreg/index.shtml> contains information about requests for professional services, consultant services, rules, open meetings, and business of the state.*

TPASS Web site

If you have an idea on how we can better serve your needs with the TPASS Web site, please contact us by e-mail at procurement_info@cpa.texas.gov.