

S U S A N

C O M B S

TEXAS COMPTROLLER *of* PUBLIC ACCOUNTS

P.O. Box 13528 • AUSTIN, TX 78711-3528



Supplemental Letter for Fiscal Year 2013 Semi-Annual HUB Report for Agency 304

The Texas Comptroller of Public Accounts (CPA) continues to be fully committed to making a good faith effort to effectively promote and increase contract opportunities directly with Historically Underutilized Businesses (HUBs) and indirectly through subcontracting opportunities. To date we have spent 43.57% of our expenditures as an agency with HUBs. Our "good faith efforts" to ensure continuing HUB participation include the following:

Mentor Protégé Program:

- We monitored and provided assistance to our three agency-sponsored Mentor Protégé pairs which consist of: Dell (mentor) and ARC (protégé), and Paetec/Windstream (mentor) and Lazarus Asset Management (protégé), and B2GNow (mentor) and The Entermedia Group, LLC (protégé)

Economic Opportunity Forums (EOFs) Hosted/Co-Hosted by CPA:

- During FY13 the Comptroller's office will be hosting/co-hosting three Procurement Connection Seminar & EXPOs. The Economic Opportunity Forums (EOFs) will be held in Beaumont, Arlington, and Austin.

HUB Outreach:

- Aggressively contacted and encouraged agency's non-certified HUB vendors in obtaining Texas HUB Certification.
- A HUB Subcontracting Plan was included in all formal solicitations \$25,000 and over, to increase subcontracting opportunities with HUB vendors.
- Provided assistance to e-mail and phone inquiries from HUB vendors requesting information on how to do business with the state, how to obtain Texas HUB certification, and how to register on the CMBL.
- Participated in HUB Discussion Workgroup meetings whose mission is to promote and enhance an effective statewide HUB Program through education, networking, and proactive feedback.
- Participated in 17 EOFs to actively recruit HUB vendors and provide assistance on "How to Do Business with the Comptroller's Office."
- Participated as a member of the Greater Austin Hispanic Chamber of Commerce Business Capital & Procurement & Certification Committee and as a member of the HUB Discussion Workgroup and a member of the Outreach Subcommittee.
- Invited 27 vendors to meet the purchasing staff and conduct a presentation to promote their products and services.
- Resigned a Memorandum of Cooperation (MOC) with the Texas Association of African American Chambers of Commerce (TAAACC) and the Texas Association of Mexican American Chambers of Commerce (TAMACC)

The Comptroller's office will continue to strengthen its agency's HUB Program by working to increase opportunities for HUB participation in all categories. If you have any questions, please call Lynn Sanchez at (512) 463-4216 or Joe Sanchez at (512) 475-5624.

A handwritten signature in black ink, appearing to read "Stephen McDonald".

Stephen McDonald
Manager, HUB Coordinator