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Supplemental Letter for FY 2013 Semi-Annual HUB Report For Agency Number 802

Texas Parks and Wildlife Department (TPWD) continues to be committed to promoting the participation of Historically Underutilized Businesses (HUB) in TPWD's procurement of goods and services and through subcontracting opportunities. The good faith efforts to expand HUB participation include the following:

- In coordination with CPA staff, TPWD established agency specific goals based on expenditures over the previous five year period. These goals are re-evaluated annually and compared with anticipated budgets to determine if the adjustments are necessary.
- TPWD Purchasers solicited 601 HUB vendors with only 46 responses received. In an effort to improve HUB vendor responses, TPWD is developing a partnership with Texas Association of African American Chambers of Commerce (TAACC) and Texas Association of Mexican American Chambers of Commerce (TAMACC) to increase outreach efforts, HUB vendor recruitment, and technical assistance to HUB vendors.
- HUB Program Specialist presented HUB Subcontracting Program requirements at pre-bid conferences throughout the state to ensure vendors understood the requirements and were able to successfully demonstrate good faith effort.
- TPWD hosted HUB vendor presentations to introduce their company and products to agency purchasers providing increased awareness and opportunities to do business with TPWD.
- HUB and Purchasing staff participated in economic opportunity forums sponsored by minority chambers and organizations throughout Texas.
- HUB staff actively participated in the HUB Discussion Workgroup (HDW) meetings which are comprised of purchasers and HUB staff from state agencies/universities throughout Texas
- HUB and Purchasing staff assisted vendors in the HUB certification process to help improve their opportunity to work with State Agencies.

TPWD continues to seek ways to increase HUB participation in agency expenditures. For additional information, please contact Tammy Dunham, HUB Coordinator/Purchasing and Contracting Manager, at (512) 389-4752 or by email at tammy.dunham@tpwd.state.tx.us.

Sincerely,

Carter Smith, Executive Director