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Supplemental Letter to the FY 2014 -Annual HUB Report for Agency 303

The Texas Facilities Commission (TFC) remains committed to increasing economic opportunities for Historically Underutilized Businesses (HUB's). The following outreach and good faith efforts were made during FY2014:

- Contributed as a standing member of the Memorandum of Cooperation (MOC) with TAAACC and TAMAAC partner meetings hosted by the University of Texas.
- Participated as an exhibitor at the annual conferences of the Texas Association of Mexican American (TAMACC) and Texas Association of African American (TAAACC) Chambers of Commerce, and the Houston Minority Supplier Development Council's Business Expo.
- Attended the Texas Council of HUB's (TCH) Small Business Advocacy Forum.
- Spearheaded a professional services Meet the Prime networking event, in which over one-hundred (100) minority businesses engaged with awarded prime firms for potential subcontracting opportunities.
- Partnered with the City of Houston's Public Works Engineering Department to host a collaborative Professional Services Forum entitled "Design your Future." The forum included informative presentations and one-on-one networking with agency decision-makers and City of Houston personnel.
- Active member of the HUB Discussion Workgroup and attended regular meetings.
- Served as a presenter and participated in a business matchmaking session during the Professional Services Advisory Committee meeting hosted by the African American statewide chamber of commerce in Fort Worth.
- Actively engaged in managing TFC's Mentor Protégé program agreement(s).
- Served on the planning committee for the Annual HUB Expo.
- Developed and hosted a panel and served as an exhibitor on Texas Professional Licensing Requirements at the Annual Procurement Connection Seminar & HUB Expo.
- Procurement Director hosted and presented a construction panel at the Annual HUB Expo.
- Facilitated approximately thirty-two (32) HUB vendor introductory meetings; providing HUBs the opportunity to directly interact with TFC project managers and procurement staff.
- Presents HUB requirements at all pre-proposal/pre-submittal meetings and CMR HUB mixer meetings.
- Often called upon to provide proposal and HUB Plan review support to HUB firms outside of the TFC network.

Additionally, we have HUB contracting dollars not captured in the FY 2014 Semi-Annual HUB report:

HBA Parking	Revenue-generating contract	\$380,842.66
Lone Star Auctioneers	<u>Revenue -generating contract</u>	<u>\$ 89,190.87</u>
	Total	\$470,033.53

TFC further supplemented the semi-annual report with additional contracting dollars after analyzing a treasury report requested from the Comptroller. Since HUB outreach and compliance services are performed when managing construction projects for client agencies, inclusion of the associated contract dollars is in the reported data.

Sincerely,

A handwritten signature in blue ink that reads "Dinita Caldwell".

Dinita Caldwell
Director, HUB Program Services
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