



Lorenzo de Zavala
State Archives and
Library Building

P.O. Box 12927
Austin, Texas
78711-2927

1201 Brazos Street
Austin, Texas
78701

www.tsl.texas.gov

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Michael C. Waters

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Martha Doty Freeman
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Larry G. Holt
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*Preserving yesterday,
informing today,
inspiring tomorrow.*

Supplemental Letter for FY 2014 Annual HUB Report for Agency 306

The Texas State Library and Archives Commission is committed to providing procurement and contracting opportunities for Historically Underutilized Businesses (HUBs). The Texas State Library and Archives Commission is devoted to providing opportunities to HUBs for all procurement needs.

Our good faith efforts include the following:

- Utilizing HUB vendors for spot & service purchases, whenever possible;
- Attending HUB fairs in order to network and gain insight from HUB vendors;
- Providing guidance to prime vendors in completing their HUB Subcontracting forms.

The Texas State Library and Archives Commission did not have expenditures for the "Building Construction" and "Heavy Construction" categories. The majority of the expenditures in the "Special Trade" category are for our facility in Liberty, Texas where responsive, qualified and insured vendors, let alone HUBs, are very difficult to find.

"Other Services" will continually be an area TSLAC will be unable to meet State Agency Goals. TSLAC is mandated by the Legislature to provide online direct publications to the public and numerous educational libraries throughout Texas. These databases cost millions of dollars and there are no HUBs that provide them.

FY14 was the first year we started to contract with a HUB for Internal Auditing Services, bringing our percentage for Professional Services above the State HUB Goal. Commodities is an area that can prove tricky, particularly because there are very few HUB suppliers for Library supplies. However, we work closely with many HUB vendors to procure the supplies we can through them. This year we were extremely close to the Commodities goal of 21%, off by only 2.8%.

The Texas State Library and Archives Commission will continue to strive to increase our HUB participation whenever possible.

Please contact me should you have further questions.

Sincerely,

Jill Sutherland, CTPM, CTCM
Senior Purchaser
HUB Coordinator
512-936-2774
jsutherland@tsl.texas.gov