



Texas A&M Transportation Institute  
3135 TAMU  
College Station, TX 77843-3135

979-845-1715  
Fax: 979-845-9678  
<http://tti.tamu.edu>

## SUPPLEMENTAL LETTER FOR FY 2014 ANNUAL HUB REPORT FOR AGENCY NUMBER 727

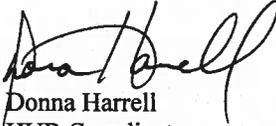
The Texas A&M Transportation Institute (TTI) remains committed to the State of Texas Historically Underutilized Business (HUB) Program. The agency goal is to provide procurement and contracting opportunities for qualified businesses through a competitive procurement process. TTI continues efforts to diversify the vendor base and build on successful in-reach and outreach programs. TTI's Leadership Team is actively supportive of the HUB Program and insists on accountability agency-wide of each of its organizational units. In addition, the agency partners with other Texas A&M University System (TAMUS) members to maximize HUB participation through collaborative efforts to identify, educate and assist current and potential HUB vendors.

A service agency within The Texas A&M University System, TTI's mission is to solve transportation problems through research, to transfer technology and to develop diverse human resources to meet the transportation challenges of tomorrow. As a research agency, there are occasions that TTI must expend funds for unique proprietary services, equipment and commodities for which there are no HUB sources. These types of expenditures significantly reduce TTI's HUB participation percent.

TTI's good faith efforts to insure HUB participation and the diversification of vendors include the following in-reach and outreach initiatives:

- ◆ Continuous promotion of the HUB Program and assistance in identifying and use of HUB vendors for spot purchases through an open door policy for HUB vendor visits and certification assistance to vendors
- ◆ Identification of subcontracting opportunities in contracts over \$100,000
- ◆ Membership in the (TAMUS) Cooperative Mentor Protégé Program
- ◆ Participation in the Texas University HUB Coordinators Alliance (TUHCA) and host of chapter website
- ◆ Advertisement in Minority Business Organization publications through TUHCA membership
- ◆ Participation and training at TAMUS HUB Coordinators meetings
- ◆ Participation in the Texas State Use Program Overview Training – Austin – Sept. 19, 2013
- ◆ Participation in various Specialized Vendor Forums and Economic Opportunity Forums including:
  - 25<sup>th</sup> Annual TIBH Products and Services Expo – Austin – Sept. 19, 2013
  - Netvious and Allegiance Flooring – San Marcos – Nov. 6, 2013
  - Cueves and Airgas hosted by Texas A&M AgriLife – College Station – Nov. 21, 2013
  - 13<sup>th</sup> Annual Small, Minority, Women & Veteran Business Owners Contracting Conference – San Antonio – Dec. 11, 2013
  - Texas Security Shredding and Yo Soy I Am – Webster – Feb. 13, 2014
  - Golden Triangle HUB Procurement Connection Seminar & Expo – Beaumont – Feb. 20, 2014
  - Doing Business Texas Style Spot Bid Fair – Irving – May 12-13, 2014
  - County Image Solutions and Going Nuts hosted by Tarleton State University – June 3, 2014
  - Tarleton State University – HUB Vendor Fair – Stephenville – June 4, 2014
  - Texas A&M Mays Business School Small Business Forum – College Station – Aug. 15, 2014
  - Perry's Office Plus Specialized Forum – co-hosted by TTI – College Station – Aug. 15, 2014
- ◆ TTI's Event Management & Planning assisted with organizing regional conferences which were attended by HUB and non-HUB exhibitors.

Questions regarding the TTI HUB Program should be directed to Donna Harrell, TTI HUB Coordinator, at (979) 845-2284 or by email at [d-harrell@ttimail.tamu.edu](mailto:d-harrell@ttimail.tamu.edu).

  
Donna Harrell  
HUB Coordinator

cc: Dennis L. Christiansen, Agency Director  
Don Bugh, Executive Associate Director