



Office of Purchasing, Central Services,
& HUB Program

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**SUPPLEMENTAL SUMMARY FOR FY 2014 SEMI-ANNUAL HUB REPORT
AGENCY 713**

Tarleton State University remains fully committed to its Good Faith Effort to assist Historically Underutilized Businesses (HUBs) in receiving equal economic opportunities.

Tarleton State University continues to make a good faith effort to maximize the opportunities in which Historically Underutilized Businesses (HUBs) can participate in University procurement opportunities:

Accomplishments:

- Assisted with HUB certification with local vendors with whom we do business
- Hired Assistant HUB Coordinator in an effort to allow for better participation with HUB program

Outreach Activities attended through September 2013 through February 2014

- TAMUS System HUB Meeting December 10, 2013
- Exhibitor Bexar County Contracting Conference December 5, 2013
- Business Bootcamp Veteran Symposium, San Antonio January 13-14, 2014
- TUCHA (Texas University HUB Coordinators Alliance)meeting, Denton January 29, 2014

Ongoing Activities:

- HUB Training for faculty and staff members with purchasing authority
- Attendance of outreach opportunities that are focused toward minority and women-owned organizations
- Develop HUB performance objectives
- Treasurer for Texas Universities HUB Coordinators Alliance (TUHCA) which promotes doing business with HUB vendors. Quarterly meetings include discussions on best practice, legislative updates and other subjects directly related to improving and growing the HUB program
- Identify areas for improvement within the HUB Program
- Improve reporting to department heads
- Currently seeking new Mentor-Protégé agreements

Tarleton State University remains fully committed to increasing efforts in strengthening HUB participation at the University.

Sincerely,

A handwritten signature in blue ink, appearing to read "Elaine Chew".

Elaine Chew
Director of Purchasing, Central Services and HUB Program