



Supplemental Summary for Semi-Annual FY14 HUB Report for Agency 714

The University of Texas at Arlington (UT Arlington) HUB participation for the FY 14 semi-annual report is 14.78% with \$7,261,176 in HUB spend. This demonstrates our commitment to making a good faith effort to increase purchases and contracts awarded to Historically Underutilized Business (HUB) firms and to insure a full and equal opportunity to provide goods and services for the University.

Throughout September, October and November, the annual HUB vendor fair was organized, coordinated and publicized campus wide. Marketed as a Veteran's Day HUB Celebration because of the need to move the event to Monday, November 11, twenty-four (24) firms participated in the event. Three (3) of these were new exhibitors. The format of the fair was changed to the afternoon with a light lunch provided for the vendors prior to opening the doors to campus attendees. The purpose of this event is to introduce university personnel to the vast variety of HUB firms, and the goods and services that are available to the campus.

Throughout the past six months, the Director of the HUB Program has met with seven (7) HUB firms that want to do business with the University, and who will be invited to participate in the 2014 HUB vendor fair. Initiating HUB certification and emphasizing renewal of certification remains a part of daily business. Occasionally, HUB firms with whom UT Arlington has contracts will let their certification expire and the Director of the HUB Program works closely with them through the recertification process so that their HUB numbers can be captured.

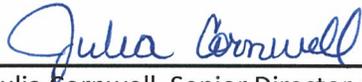
Facilities Management solicited new job order contractors (JOCs) during the past fall. Three (3) new firms were hired, Alpha Construction (HUB), Harendt Construction Group and Custard Construction Services, which is currently gathering documentation in order to become HUB certified. The Director of the HUB Program has personally met with each of these firms and followed up with numerous phone calls to discuss the proper procedure for completing HUB Subcontracting Plans.

UT Arlington has worked closely with the University of Texas System Supply Chain Alliance's HUB firms by sponsoring a Supply Chain Alliance EXPO in September, spotlighting one of their HUB members at the HUB Staff Coordinating Group in October, and has initiated a program of purchasing office supplies from a HUB, Today's Business Solutions.

In order to extend the reach of the University, The Director of the HUB Program attended the Tri-County Black Chamber of Commerce in Beaumont. Other outreach opportunities were found through the Oak Cliff Chamber of Commerce's Annual Meeting, Tarrant County Commissioner Andy Nguyen's Southeast Tarrant Small Business and Technology Conference, Texas African American Chamber of Commerce Annual Conference in Austin, Texas, Association of Mexican American Chambers of Commerce in Houston, The Governor's Small Business EXPO in Irving, and the Regional Hispanic Contractors Lunar Awards.

Not all the HUBs the university secures goods and services from deal with reportable object codes. Two examples are expenses paid to Corporate Travel and electricity supply and services from Cavallo Energy Texas. Between September 2013 and February 2014, Corporate Travel was paid \$60,142.53 and Cavallo received \$2,450,647.

The HUB director is given the opportunity to speak at monthly New Employee Orientations to acquaint new hires with the importance of the HUB program. She also participates in pre-bids by supplying sources of HUBs to be contacted for HUB Subcontracting Plans and outreach. Conferences and weekly meetings are held with buyers and contractors to identify potential HUBS to serve as subcontractors. Throughout each month appointments are held with persons wishing to be HUB certified and wanting to learn of outlets for bid opportunities. The UT Arlington HUB Program Director currently serves on the US Pan Asian American Advisory Council.



Julia Cornwell, Senior Director of Procurement Services.