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TEXAS STATE SOIL & WATER CONSERVATION BOARD

Protecting and Enhancing Natural Resources for Tomorrow

September 15, 2015

Comptroller of Public Accounts
TPASS Division
Hub Reporting
P.O. Box 13047
Austin, TX 78711

Re: Supplemental Letter for FY 15 Annual HUB Report for Agency # 592

The Texas State Soil & Water Conservation Board (TSSWCB) is committed to making a good faith effort to increase economic opportunities for Historically Underutilized Businesses (HUB's). During FY 2015 TSSWCB made the following good faith efforts:

- Additional HUB contracting dollars not captured in the FY 2015 Annual HUB Report:
 - Janitorial Services WO/F \$ 840.00
 - Window Cleaning WO/F \$ 300.00
- Attending HUB Discussion Workgroup meetings
- Attend HUB forums, Economic Opportunity forums, and business networking sessions.
- Increase the number of HUB vendors to our agency Vendor list
- Conducts in-house training classes with internal users to increase TSSWCB HUB utilization
- Conducts information sessions with TSSWCB management on current FY HUB utilization in order to Promote and increase our HUB expenditures.

The Texas State Soil & Water Conservation Board fully supports the idea that all qualified businesses deserve the opportunity to compete in the State's procurement process, and is committed to increasing the potential for HUB participation in all agency expenditures. To that extent, we will continue current efforts that have proven successful, and explore new opportunities wherever possible.

Sincerely,

Amy Devereaux
Fiscal Services