



# TEXAS TECH UNIVERSITY™

Office of Procurement Services

Re: Supplemental Letter for FY 2015 Annual HUB Report for Agency Number 733

Texas Tech University (733) presents this supplemental letter to the annual Historically Underutilized Business (HUB) report. The letter serves to recognize the University's additional efforts to increase HUB participation in the University's purchases and contracts. Texas Tech is committed to expanding our HUB participation through outreach efforts as briefly summarized below:

- Attended and sponsored the Lubbock Chamber of Commerce Business Mercado event held October 14, 2014.
- Hosted on campus Mentor-Protégé Vendor Fair and luncheon that included vendor exhibits and networking held October 15, 2014.
- Hosted 2015 TTU Small Business Expo April 21-22, 2015 for small and disadvantaged businesses, including educational seminars presented by representatives from the Texas Comptroller of Public Accounts, TTU Procurement Assistance Center and the Texas General Land Office.
- Attended and sponsored the Cinco de Mayo Luncheon and networking session hosted by the Lubbock Chamber of Commerce on May 5, 2015.
- Attended and exhibited at the Doing Business Texas Style Spot Bid Fair with the DFWMSDC Business Expo in Irving on May 11-12, 2015.
- Attended and exhibited at the 2015 Lubbock Chamber of Commerce Business Expo held May 14, 2015.
- Attended, sponsored and provided speaker presentation at the State Contracting and the HUB Program event hosted by the North West Texas Procurement Assistance Center July 23, 2015.
- Participated in Hub Development Workgroup meeting via conference call on the following: October 21, 2014, December 15, 2014, February 13, 2015 and August 27, 2015.
- Signed Memorandum of Cooperation Agreement with TAMACC and TAACC on March 31, 2015 in Austin, Texas.
- Implemented a new Mentor-Protégé agreement between Mayfield Paper and Bullchase, Inc.
- Implemented a new Mentor-Protégé agreement between CDWG and Facilities Connection.

If you have any additional questions, please do not hesitate to contact me at 806-742-3844 or by email at [jennifer.adling@ttu.edu](mailto:jennifer.adling@ttu.edu).

Sincerely,

Jennifer Adling  
Managing Director Procurement Services  
Texas Tech University Historically Underutilized Business Coordinator