TEXAS WOMAN'S UNIVERSITY

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SUPPLEMENTAL SUMMARY FOR FY15 SEMI-ANNUAL HUB REPORT AGENCY 731

Texas Woman's University is fully committed to maximizing the contracting and subcontracting opportunities of Historically Underutilized Businesses (HUBs) in all areas of procurement. Texas Woman's University supports the State of Texas HUB Program and will continue to be proactive in increasing and reviewing HUB participation through good faith efforts and expanding our HUB participation through outreach efforts as summarized below:

- Attending 2015 "Doing Business Texas Style" Spot Bid Fair May 11-12, 2015.
- Sponsored Texas Tech University's Small Business Expo April 21-22, 2015.
- Attends Texas Universities HUB Coordinators Alliance (TUHCA) quarterly meetings to discuss with other universities' efforts to increase, improve, and expand HUB program.
- Post all bids on TWU website and solicit vendors via e-mail.
- Provide and assist departments with HUB contact information.
- Collaborate with other state agencies in regards to growing HUB program.
- How-to instructions on TWU website for ease of use in obtaining HUB information.
- Personal contact with HUB vendors and potential HUB vendors.
- Identify areas for improvement.
- Increased personnel dedicated to outreach efforts.
- Closely monitor purchases for HUB opportunities.

Texas Woman's University will continually evaluate good faith efforts in all areas in order to successfully expand our HUB efforts. Texas Woman's University submits this supplemental letter to provide a better representation of the University's HUB outreach program.

Vanna Parr
Director of Procurement Services
HUB Coordinator