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Supplemental Letter for FY2016 Annual HUB Report for Agency #454

The Texas Department of Insurance (TDI) is committed to including Historically Underutilized Businesses (HUBs) in its procurements by providing opportunities for both direct contracting and subcontracting. TDI's "Good Faith Efforts" to ensure continued HUB participation during FY16 included the following:

- Renewed Contract Agreements with the Texas Association of Mexican American Chamber of Commerce (TAMACC) and the Texas Association of African American Chamber of Commerce (TAAACC) for FY17.
- TDI continues to support the contract between the Texas Association of Mexican American Chamber of Commerce (TAMACC) and the Texas Association of African American Chamber of Commerce (TAAACC).
- Had an active role in participating in the State HUB Discussion Workgroup to enhance staff knowledge of HUB requirements, and to provide feedback on related initiatives.
- Participated in twelve (12) HUB forums and exhibits, twenty (20) Advocacy Group Meetings and hosted a TDI HUB Event.
- Assisted HUB vendors with opportunities to present their products/services to TDI staff.
- Reviewed contract solicitation with an expected value of $100,000 or more to determine the probability of HUB subcontracting opportunities.
- Provided a list of HUBs by NIGP class and item and Trade Organizations and Development Centers for vendors to assist in locating potential subcontractors to respond to solicitations.
- Attended and participated in pre-solicitation conferences to introduce HUB subcontractors to prime contractors and provide instruction on TDI's HUB policy and HUB Subcontracting Plan (HSP) requirements.
- Assisted potential respondents with the HSP process by offering reviews of draft HSPs prior to final Proposal submission.
- Met monthly with Chief of Staff to provide a report on TDI's HUB activities.
- Captured $2,759,970.55 in HUB expenses for non-reportable Special Deputy Receivership non-treasury dollars.

TDI faces challenges in contracts with Medical Quality Review Panel (MQRP) services since the HUB database contains one MQRP physician. We will continue to actively pursue qualified MQRP to apply for HUB certification.

The Texas Department of Insurance supports the State of Texas HUB Program and will continue to pursue HUB participation in the agency's procurement process. Questions regarding the TDI HUB Program may be directed to Frank Brown, HUB Program Specialist at 512-676-6148 or frank.brown@tdi.texas.gov.

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