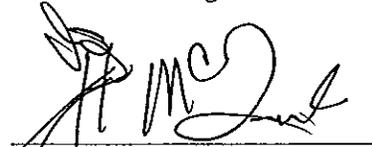

SUPPLEMENTAL LETTER FY 2016 ANNUAL HUB REPORT FOR AGENCY 749

Texas A&M University-San Antonio remains fully committed to making a good faith effort to effectively promote and expand procurement opportunities with Historically Underutilized Businesses (HUBs). Our goals are to continue our good faith effort by providing an environment that will increase HUB participation, to participate in HUB community outreach programs and to promote HUB participation through procurement opportunities. Texas A&M University-San Antonio's procurement processes seek to provide equal access and equal opportunity in all procurement projects managed by the university, while still providing the best value to the university.

Below is a list of HUB outreach activities and initiatives:

- Assisted qualified minority and woman owned businesses to become HUB certified.
- The HUB Coordinator will continue to promote the usage of currently established and new HUB vendors, especially those with Master Orders, State Contracts, purchasing cooperatives and other established contracts.
- Developed and presented a "How to Present Yourself" program. The program is designed to teach HUB vendors how to present themselves to buyers.
- Sponsored a booth and attended various Small, Minority, Women and Veterans Business Owners Conferences/Forums.
- Maintained an open door policy with all vendors in order to introduce the University and communicate current and future needs and growth.
- Attended Texas A&M System HUB meetings to keep up to date on new HUB laws and/or policies.
- The HUB Coordinator will continue to promote diversity among HUB utilization through participation in events and forums hosted by various groups.

Texas A&M University-San Antonio remains dedicated to growing and supporting its HUB Program and will continue its good faith effort of supporting HUB businesses.



J.J. McQuade

Director of Procurement Services

Email: jj.mcquade@tamusa.edu