

Bryan W. Shaw, Ph.D., P.E., *Chairman*  
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## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

*Protecting Texas by Reducing and Preventing Pollution*

### **Supplemental Summary for Fiscal Year 2016 Semi-Annual HUB Report for Agency 582**

The Texas Commission on Environmental Quality (TCEQ) is dedicated to supporting the goals and intent of the Historically Underutilized Business (HUB) program. Accomplishments during the first two quarters of FY16:

- participated in 13 Economic Opportunity Forums at which HUBs received information on how to do business with TCEQ
- maintained sponsorship of two Mentor-Protégé agreements
- provided information to HUBs on state procurement requirements and how to do business with TCEQ through one-on-one meetings, email, and by phone
- held workshops for HUB vendors on the HUB program and on state and agency procurement requirements
- presented HUB-related information at all pre-solicitation conferences, covering areas such as HUB subcontracting plan compliance, the selection of HUBs, the procedure for searching the Central Master Bidders List, and the Mentor-Protégé program
- assisted in development of solicitations that emphasized regional service areas, as opposed to the solicitation of service contracts on a statewide basis
- ensured specifications did not include unnecessary requirements that would impede HUB participation by, for example, reviewing bond and insurance requirements
- provided information regarding TCEQ procurement opportunities, HUB certification and state purchasing requirements at three events of the Texas Association of African-American Chambers of Commerce and the Texas Association of Mexican-American Chambers of Commerce
- participated on the planning committee for three HUB EXPOs being spearheaded by TPASS, and conducted a workshop on marketing to state government
- participated in statewide HUB Discussion Workgroup legislative subcommittee and outreach subcommittee meetings
- identified payments to governmental entities (i.e., federal agencies, municipalities, etc.) impacting the agency's HUB utilization performance. Factoring out these expenditures, TCEQ's Professional Services (currently 13.35%) and Other Services (37.87%) HUB utilization, respectively, would have been 15.58% and 40.80%. The latter HUB percentages more accurately represent the agency's actual HUB performance.

Should you have any questions, please contact TCEQ HUB Coordinator Laura Cagle at either (512) 239-1293 or by email at [laura.cagle@tceq.texas.gov](mailto:laura.cagle@tceq.texas.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "John Racanelli".

John Racanelli  
Deputy Director  
Office of Administrative Services