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AGENCY 727 – FISCAL 2016 SEMI-ANNUAL HUB REPORT SUPPLEMENTAL LETTER

The Texas A&M Transportation Institute (TTI) remains committed to the State of Texas Historically Underutilized Business (HUB) Program. The agency goal is to provide procurement and contracting opportunities for qualified businesses through a competitive procurement process. TTI continues efforts to diversify the vendor base and build on successful in-reach and outreach programs. TTI's Leadership Team is actively supportive of the HUB Program and insists on accountability agency-wide of each of its organizational units. In addition, the agency partners with other Texas A&M University System (TAMUS) members to maximize HUB participation through collaborative efforts to identify, educate and assist HUB and potential HUB vendors.

A service agency within The Texas A&M University System, TTI's mission is to solve transportation problems through research, to transfer technology and to develop diverse human resources to meet the transportation challenges of tomorrow. As a research agency, there are occasions that TTI must expend funds for unique proprietary equipment and commodities for which there are no HUB sources. These types of expenditures significantly reduce TTI's HUB participation percentage.

TTI's good faith efforts to increase the HUB participation level and the diversification of vendors include the following in-reach and outreach initiatives:

- ◆ Continuous promotion of the HUB Program and assistance in identifying and use of HUB vendors for spot purchases through an open door policy for HUB vendor visits and certification assistance to vendors
- ◆ Identification of subcontracting opportunities in contracts over \$100,000.
- ◆ Membership in the TAMUS Cooperative Mentor Protégé Program – sponsoring agency for mentor/protégé agreement.
- ◆ Participation in the HUB Discussion Workgroup and the Texas University HUB Coordinators Alliance (TUHCA). Host of TUHCA Central/Gulf Coast Chapter website.
- ◆ Advertisement in Minority Business Organization publications through TUHCA membership.
- ◆ Participation and training at TAMUS HUB Coordinators meetings.
- ◆ Participation in the Texas State Use Program Overview Training – Austin – Sept. 24, 2015.
- ◆ Participation in various Specialized Vendor Forums and Economic Opportunity Forums including:
 - 27th Annual TIBH Products and Services Expo – Austin – Sept. 24, 2015
 - TX Association of African American Chambers of Commerce Conference – Austin – Sept. 25, 2015
 - Wilton's – Oct. 06, 2015 & University of Houston HUB Fair – Houston – Oct. 14, 2015
 - Elumicor and P&R Productions – Oct. 29, 2015, Marimon – Nov. 03, 2015 & Steel Branding – Dec. 04, 2015
 - Small, Minority, Women & Veteran Business Owners Conference – San Antonio – Dec. 09, 2015
 - Burgoon and Ternio Group – Jan. 29, 2016
 - Southeast Service Corporation HUB Sub-Contracting Meeting – Feb. 03, 2016
 - Industrial Solutions and MPulse Healthcare LLC – Feb. 12, 2016
 - Golden Triangle HUB Procurement Connection Seminar & Expo – Beaumont – Feb. 18, 2016

Questions regarding the TTI HUB Program should be directed to Donna Harrell, TTI HUB Coordinator, at (979) 845-2284 or by email at d-harrell@tti.tamu.edu.

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