



## **Supplemental Letter-Semi-Annual HUB Report for Agency 738**

The University of Texas at Dallas maintains a committed effort to increasing Good Faith Efforts that offer HUB opportunities to all qualified vendors via proactive involvement in increasing contracting and sub-contracting efforts that include creating a competitive marketplace. The University of Texas at Dallas continues to capitalize on outreach efforts that encourage vendor involvement.

### **Supportive services offered to vendors:**

- Attendance at vendor expos
- Hosting annual vendor fair
- Full-time personnel dedicated to HUB program efforts
- Oversight of Mentor-Protégé program
- Prompt response to vendor inquiries
- In-person and phone meetings designed to address questions and/or concerns

### **Outreach Activities- September, 2015 through February, 2016**

- Regular attendance at TUHCA meetings
- Attended Vendor/Buyer Luncheon
- Attended NAACP Convention
- Attended Annual Collin County Purchasing Professionals Meet & Greet

### **In-reach Activities**

- Educate UTD personnel of HUB program benefits and encourage utilizing HUB vendors in purchase efforts
- Continued evaluation of HUB program efforts
- Active involvement of increasing Mentor/Protégé relationships under UT Dallas direction

The University of Texas at Dallas will continue to maintain the HUB program in a priority capacity, continue active participation in the Texas Universities HUB Coordinators Alliance (TUHCA), assist vendors with the HUB certification process, emphasize the importance of this initiative to staff and maximize opportunities for certified Texas based minority and women owned businesses.

**Executive Director, Procurement Management**

*The University of Texas at Dallas Procurement Management is committed to obtaining in a timely, lawful and cost-efficient manner the goods and services needed to benefit the University's mission: to provide educational and research programs of the highest quality.*