TEXAS TECH UNIVERSITY SYSTEM
Facilities Planning and Construction

Re: Supplemental Letter for FY2016 Semi-Annual HUB Report for Agency Number 768

Texas Tech University System (768) presents this supplemental letter to the semi-annual Historically Underutilized Business (HUB) report. This letter serves to recognize the University's additional efforts to increase HUB participation in the University's purchases and contracts. Texas Tech University System is committed to expanding our HUB participation through outreach efforts as briefly summarized below:

- Attended the Museum Life Safety Pre-Response Meeting for the Construction Manager at Risk on November 9, 2015 to discuss and encourage HUB participation
- Participated in the *Historically Underutilized Business Requirements & Increasing Business Opportunities* implemented by Texas Tech University Procurement Services on December 1, 2015. Discussed TTU minority business (HUB) goals and Subcontracting requirements for large contracts.
- Attended the McLeod Tennis Center Pre-Response Meeting for the Design Professional on December 8, 2015 to discuss and encourage HUB participation
- Attended the Psychology Pre-Response Meeting for the Design Build Services on February 10, 2016 to discuss and encourage HUB participation
- Attended the Facility & Land Development Services – Jones Stadium South End Zone Building Pre-Response Meeting on February 29, 2016 to discuss and encourage HUB participation
- Met with Sandia Construction to discuss HUB opportunities on the Museum Life Safety project on March 25, 2016. Explained the Centralized Master Bidders List and how to search the directory for HUB vendors. Directed them on the HUB Subcontracting Plan (HSP) and the necessary information required.

If you have any questions, please do not hesitate to contact me at 806-742-2116 or by email at robin.low@ttu.edu.

Sincerely,

Michael S. Molina
Vice Chancellor
Texas Tech University System Historically Underutilized Business Coordinator