

FOR COMPTROLLER USE ONLY

City County ISD

TA ID#

RZ ID#

date rec'd

Complete Back-up Incomplete No Back-up

TAX ABATEMENT REGISTRY
New Agreement

PLEASE PRINT OR TYPE, DO NOT WRITE IN SHADED AREAS.
Please fill out front and back of form (See Instructions on page 3.)

Step 1: Contact Information

Name of lead taxing unit (taxing unit that initiated the tax abatement agreement)

Name of appraisal district submitting this report

Contact person Title

Current mailing address (number and street)

City County ZIP code

Phone (area code and number) Fax number

E-mail address if available

Step 2: Abatement Information

1. Enterprise zone or Reinvestment zone name: _____

2. List **ALL** taxing unit(s) party to this particular application tax abatement agreement* and the percent of value abated per year:

	Percent of Value Abated Per Year									
	1	2	3	4	5	6	7	8	9	10

3. List property owner(s) party to this tax abatement agreement: _____

4. Abatement term (in years): _____

5. Lead Taxing Unit: City County

6. Is this tax abatement in a state-designated enterprise zone? Yes No

7. Is this tax abatement in a state-designated defense economic readjustment zone? Yes No

8. Is this abatement on property subject to the voluntary cleanup agreement under Sec. 312.211, Tax Code? Yes No

9. List each independent and/or consolidated school district located within the boundaries of this tax abatement agreement (even if not party to agreement):

Step 3: Property Information

10. Check abatement type. If residential, skip to Item # 16. Commercial/Industrial Residential
If Commercial/Industrial, check appropriate boxes for questions 11 through 15 below.

11. The business is: Expanding/modernizing a business currently in the community Relocating from out of state
 A new business Relocating from another city/county in Texas

Step 3: Property Information (continued)

12. Business type (choose the one that best describes the business):
- | | | | |
|---|--|---|--|
| <input type="checkbox"/> Hotel/Group Residence | <input type="checkbox"/> Manufacturing | <input type="checkbox"/> Research & Development | <input type="checkbox"/> Banking/Finance |
| <input type="checkbox"/> Retail | <input type="checkbox"/> Industrial | <input type="checkbox"/> Medical | |
| <input type="checkbox"/> Commercial/Real Estate | <input type="checkbox"/> Wholesale | <input type="checkbox"/> Energy | |
13. Business size (based on number of employees): Micro (0-19) Small (20-99) Medium (100-499) Large (500 +)
14. Physical structure: New Existing
15. Type of improvement New construction Current facility renovation/remodeling Current facility retooling/upgrading
 (Check all that apply): Furniture/fixture purchase New machinery/equipment purchase

Step 4: Terms of Agreement

16. Date the abatement agreement was fully executed: _____
17. Date the abatement agreement became effective: _____
 (Note: Most tax abatement agreements are effective January 1 of the year following the signing.)
18. Date the abatement agreement expires: _____
 (Note: The maximum term of an abatement is 10 years.)
19. Type of property abated: Real Personal Both

Step 5: Economic Impact

20. Appraised value of property before execution of agreement: \$ _____
 Please estimate property value abated each year of the agreement in Item 21.
21. Does the abatement agreement address *new* employment positions and/or payroll dollars to be *created* each year? Yes No.
 If yes, please provide the number of full-time equivalent (FTE) positions and estimated payroll dollars created each year according to agreement:

Year	FTE's	Payroll \$ Created	Property Value Abated
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____
5	_____	_____	_____
6	_____	_____	_____
7	_____	_____	_____
8	_____	_____	_____
9	_____	_____	_____
10	_____	_____	_____

22. Does the abatement agreement address employment positions or payroll dollars to be *retained* each year? Yes No

Step 6: Signature of Person Completing Form

23.

 Authorized signature	Title	Date
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TAX ABATEMENT REGISTRY FORM (New Agreement) INSTRUCTIONS

State Law (Section 312.005, Tax Code) requires the chief appraiser of each appraisal district that appraises property for a taxing unit that has executed a tax abatement agreement to deliver to the Comptroller before July 1 of the year following the year in which the agreement is executed, a report providing a copy of the executed tax abatement agreement. This form and a fully executed copy of the tax abatement agreement must be submitted to the Texas Comptroller of Public Accounts at the address below.

Comptroller of Public Accounts
Property Tax Division
Post Office Box 13528
Austin, Texas 78711-3528

For assistance or to request additional forms, call toll free, 1-800-252-9121. You may also obtain additional forms on the Property Tax Division's Web page on Window on State Government at <http://www.window.state.tx.us/taxinfo/taxforms/02-forms.html>. From a Telecommunication Device for the Deaf (TDD), call 1-800-248-4099 or 512/463-4621.

Step 1: Contact Information

This information provides the Comptroller information on the taxing unit initiating the tax abatement agreement (lead taxing unit) and the appraisal district completing this report. If you had **no new tax abatement agreements** in your appraisal district, you do **NOT** need to do anything.

Step 2: Abatement Information

List the **lead taxing unit** along with **all** the other taxing units and the property owner(s) participating in this particular abatement agreement.* State also the abatement's duration, and indicate if the lead taxing unit is a city or county. Also, include the enterprise or reinvestment zone name as listed in the ordinance or resolution creating the zone.

* If taxing units have different terms and duration, you must submit separate reports.

Step 3: Property Information

Please check the appropriate box(es) to indicate the type of abatement, business, and property involved in the tax abatement agreement.

Step 4: Terms of Agreement

Please provide the abatement agreement's execution date, effective date, expiration date, and the type of property abated. Effective 9-1-1999, the legislature allowed taxing units to have different terms and durations. Please list your terms and durations in Step 4.

Step 5: Economic Impact

Please provide the appraised value of the property subject to this abatement agreement before the execution of the agreement. If the agreement addresses increases in employment or payroll, please provide this information in response to question 21. The number of full-time equivalent (FTE) positions is the number of new jobs created in each year and should not include any FTEs created in previous or subsequent years. A new job is one or more new employees whose combined work hours total 40 per week. The estimated payroll dollars created also should reflect the total wages and salaries of new FTEs in each year and should not include any payroll amounts for previous or subsequent years. The amount of value abated should reflect the total taxable value abated by the taxing unit for each year of the agreement. Also, indicate if the abatement agreement addresses employment positions or payroll dollars to be retained each year.

Step 6: Signature of Person Completing Form

The person signing the report should be the same person listed in Step 1 as the contact person.