

Chief Appraiser's Motion for Correction of Appraisal Roll

In the County of _____ County
State of Texas Appraisal Review Board

Movant is _____, Chief Appraiser for the _____ County Appraisal District.

Movant brings this motion for a hearing to correct the appraisal roll regarding the following property on the appraisal roll certified by this appraisal review board on the _____ day of _____, _____:

Property description: _____

Property location: _____

Appraisal district property identification number(s): _____

This motion is to correct the following:

- clerical error that affects a property owner's liability for a tax imposed in tax year(s) _____;
- multiple appraisals of a property in tax year(s) _____;
- inclusion of property that does not exist in the form or at the location described in the appraisal roll for tax year(s) _____; or
- an error of ownership of a property for tax year(s) _____.

Movant states that the property described above is located within the _____ County Appraisal District and within the following taxing units:

Movant states the specific error(s) this motion seeks to correct is or are:

Movant makes this motion pursuant to Tax Code Section 25.25(c) and (e) and requests that the appraisal review board schedule a hearing to determine whether to correct the error(s) identified above. Movant requests that the appraisal review board send notice of the time, date and place fixed for the hearing to movant, the property owner and the presiding officer of the governing body of each taxing unit where the property is located not later than 15 days before the scheduled hearing.

Respectfully submitted,

Signature of Movant

Date

A chief appraiser may use this motion to correct, for any of the five preceding years: (1) clerical errors that affect a property owner's liability for a tax imposed in that tax year; (2) multiple appraisals of a property in that tax year; (3) inclusion of property that does not exist in the form or at the location described in the appraisal roll; or (4) an error in ownership. Pursuant to Tax Code Section 1.04(18), clerical error means an error: (A) that is or results from a mistake or failure in writing, copying, transcribing, entering or retrieving computer data, computing or calculating; or (B) that prevents an appraisal roll or a tax roll from accurately reflecting a finding or determination made by the chief appraiser, the appraisal review board or the assessor; however, clerical error does not include an error that is or results from a mistake in judgment or reasoning in the making of the finding or determination.