



TEXAS PREPAID HIGHER  
EDUCATION TUITION BOARD

P.O. Box 13407  
Austin, Texas 78711-3407

1.800.445.GRAD (4723), Option 2  
FAX: 512.475.0081  
texas.tomorrow@cpa.texas.gov  
www.tgtp.org

## Texas Prepaid Higher Education Tuition Program Contract Cancellation

In order to cancel a *Texas Guaranteed Tuition Plan* contract, please complete and return this form to P.O. Box 13407, Austin, TX 78711-3407. The notarized signatures of both the purchaser and joint purchaser, if applicable, are required to cancel a plan contract. Once a signed cancellation request bearing all required signatures is received, the contract will be cancelled and refunded within four to six weeks. Purchasers who cancel their contract before the beneficiary is 18 years old or has graduated high school will not receive earnings.

Thank you for your participation in the *Texas Guaranteed Tuition Plan*. If you have any questions or need additional information, please call us at 800-445-4723, option 2.

**ALL FIELDS BELOW ARE REQUIRED—form cannot be processed without this information.**

**PLEASE VERIFY ONLINE, AT TGTP.ORG, THAT ALL PAYMENTS TO A COLLEGE OR UNIVERSITY HAVE BEEN DISBURSED BEFORE SUBMITTING CONTRACT CANCELLATION.**

Purchaser Name	Joint Purchaser (if applicable)	
Beneficiary Name	Prepaid Tuition Contract Number	Daytime telephone number
Reason for contract cancellation ( <b>REQUIRED</b> – Please check one.) <input type="checkbox"/> Beneficiary graduated from college <input type="checkbox"/> Death or disability of Beneficiary ( <i>Must attach proof of death or disability to form.</i> ) <input type="checkbox"/> Other		

### Certification of Purchasers (section must be completed in the presence of Notary Public)

I, \_\_\_\_\_, the undersigned have executed this form to acknowledge the above referenced *Texas Guaranteed Tuition Plan* contract is hereby cancelled, that the same be terminated and a refund be issued in accordance with Article IX of the Master Agreement, less applicable cancellation and administrative fees.

sign  
here ▶

\_\_\_\_\_  
SIGNATURE OF CURRENT PURCHASER

\_\_\_\_\_  
DATE

**(Below section to be completed by Notary Public)**

Subscribed and acknowledge before me by the said

\_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.  
PRINTED NAME OF CURRENT PURCHASER

(Seal)

\_\_\_\_\_  
NOTARY PUBLIC

I, \_\_\_\_\_, the undersigned have executed this form to acknowledge the above referenced *Texas Guaranteed Tuition Plan* contract is hereby cancelled, that the same be terminated and a refund be issued in accordance with Article IX of the Master Agreement, less applicable cancellation and administrative fees.

sign  
here ▶

\_\_\_\_\_  
SIGNATURE OF CURRENT JOINT PURCHASER (IF APPLICABLE)

\_\_\_\_\_  
DATE

**(Below section to be completed by Notary Public)**

Subscribed and acknowledge before me by the said

\_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.  
PRINTED NAME OF JOINT PURCHASER (IF APPLICABLE)

(Seal)

\_\_\_\_\_  
NOTARY PUBLIC

**STATE INFORMATION NOTICE UNDER CHAPTER 559, GOVERNMENT CODE** – With few exceptions, you are entitled on request to be informed about the information that we collect about you. Under Sections 552.021 and 552.023 of the Government Code, you are entitled to receive and review the information. Under Section 559.004 of the Government Code, you are entitled to have us correct any information about you that is in our possession and that is incorrect. If at any time you are concerned that your personal information held by us is incorrect and you are unsure as to how to correct or update it, please contact us at 1-800-445-GRAD (4723), option 2.