

## Section 2.1

### Acquisition and Disposal of Surplus Property

#### **Federal and State Surplus Property**

The Federal and State Surplus Property programs are administered by the Texas Facilities Commission (TFC). Each program has its own laws, rules and procedures (40 USC §484).

#### **Federal**

State agencies, political subdivisions, and certain nonprofit organizations are eligible to receive federal surplus property through TFC. Participating groups must be approved by TFC as eligible under federal guidelines to receive donated property.

The federal surplus property program operates on a cost recovery basis; it is not funded by the legislature. Participants pay a handling fee, which is a fraction of the original acquisition cost, to obtain property through the program.

Federal surplus property is distributed through three districts in Texas. The North District is located in Fort Worth, the South District in San Antonio and the Central District in Austin. Each regional office operates a warehouse where surplus property is collected, sorted, and stored prior to distribution. Participating organizations may send authorized representatives to any district warehouse to inspect and obtain property. Opportunities also exist for participating agencies to pick up property at government locations that may be located at a more convenient site than a district warehouse. TFC publishes a complete inventory of federal property on its Web site at: <http://www.tfc.state.tx.us/divisions/supportserv/prog/fedsurplus/index.html>. Further information may be obtained by calling the Federal Surplus Property Program at (512) 475-3705.

#### **State**

State agencies are required to list their surplus property on the CPA Web site "TexasAhead" for 10 business days. During that time only eligible entities (other state agencies, political subdivisions, and approved assistance organizations) may obtain the property. A list of available surplus property and state agency contacts is available on the TexasAhead Web page: <http://www.texasahead.org/lga/surplus/>. The list is updated daily.

During this 10-day period, the agency that owns the property determines the price, if any, for each item. State agencies have priority over all other eligible entities during the 10-day period. If no state agency requests the property, the first political subdivision or assistance organization that commits to the price is entitled to the property. Items not transferred are disposed of through public sales.

State agencies and political subdivisions automatically qualify to receive surplus property. Assistance organizations interested in obtaining surplus property are required to apply for program eligibility with the TFC. If TFC approves an assistance organization's application, it will be eligible to receive property from all state agencies for a period of two years, unless otherwise specified. After two years assistance organizations must re-apply to participate in the program.

The [Application for Assistance Organizations](#) form is located on the TFC Web site.

View [list of approved assistance organizations](#) on the TFC Web site.

For additional information, call the Surplus Property Program at 512-463-2688.

## **Retail Storefronts**

[The State of Texas operates retail storefronts](#) for the sale of state surplus property to the public in the following locations:

### **Austin District**

6506 Bolm Road  
Austin, Texas 78721  
Phone: 512-463-1990

### **Fort Worth District**

2826 North Beach Street  
Fort Worth, TX 76111-6201  
Phone: 817-831-6767

### **San Antonio District**

2103 Ackerman Road  
San Antonio, TX 78219-3017  
Phone: 210-661-2381

Inventories can be found at the [Surplus Property section of the TFC Web site](#) under Retail Stores - State Surplus Property - Locations and Inventories.

State agencies may obtain property priced at less than \$200 for official use from the storefront locations free of charge with the exception of voluntarily surrendered airport property. State agencies may obtain property priced at more than \$200 for official use for half price with the exception of vehicles.

For additional information on the State Surplus Storefronts, call 512-463-1990 or E-mail:  
[storefront.surplus@tfc.state.tx.us](mailto:storefront.surplus@tfc.state.tx.us)

### **Legal Authority:**

[Texas Government Code Chapter 2175](#)

40 USC§484

[Texas Administrative Code, Title 1, Part 5, Chapter 126](#)